



**Cañada College**  
**CURRICULUM COMMITTEE**  
**Minutes**  
**Friday, April 14, 2023**  
**9:30-11:30am, Zoom**

**Members Present:** Lisa Palmer, Martin Partlan, Maureen Wiley, Frank Nguyen Le, David Monarres, Gloria Darafshi, Chialin Hsieh, Ron Andrade, Ana Miladinova, Oscar Arreola Buendia, Salumeh Eslamieh, Gonzalo Arrizon, Elsa Torres

**Members Absent:** Maria Lara, Gavin Savay

**Guests:** Nick Carr, Madeline Wiest, Nada Nekrep, Kai Gorman, Jamie Hui, Sarita Santos

**1) Adoption of Agenda**

**Motion** – to approve the agenda: M/S: Maureen Wiley, Ana Miladinova

**Discussion** -- none

**Abstentions** – none

**Approval** – approved unanimously

<i>Consent Agenda</i>
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**2) Approval of Minutes – March 24, 2023**

**3) Declaration of ability to meet virtually:** We acknowledge that AB 361, which is in effect until January 2024, allows us to meet virtually during a proclaimed state of emergency.

**4) Ethnic studies:**

- a. Now that ethnic studies has been added to Title 5, we are officially adding ethnic studies to the bachelor's to associate and associate to associate pathways.
- b. Also, in compliance with Title 5, we approve of the following: any transfer-level ethnic studies course that meets the ethnic studies competencies (<https://www.calstate.edu/csu-system/administration/academic-and-student-affairs/academic-programs-innovations-and-faculty-development/geac/Documents/GE-Reviewers-Guiding-Notes.pdf>) taken any time, in CA or out-of-state, can be evaluate by TES as meeting the Title 5 ethnic studies requirement. The course being evaluated does not need to be approved for CSU GE Area F.

**5) Physical education requirement:** Minor wording revision of catalog language regarding physical education waiver, to be consistent across the district: “The physical education area is waived for students who have received an associate or bachelor’s degree from a regionally accredited institution. Please see accepted college/university accreditation: <https://smccd.edu/transcript/accepted-accreditation.php>”

## 6) Curriculum Items:

### *Business, Design & Workforce*

- **Brower, Kristina**
  - **ECE. 212 - Child, Family, and Community (3.00)** (Modified Course Proposal)  
Proposed Changes: Content Review Revision, Lecture Content Revision
  - **ECE. 366 - Practicum in Early Childhood Education (3.00)** (Modified Course Proposal)  
Proposed Changes: Lecture Content Revision , Objectives Revision

### *Humanities & Social Sciences*

- **Aguirre, Alicia**
  - **SPAN 162 - Latino Literature II (3.00)** (Modified Course Proposal)  
Proposed Changes: Catalog Description Revision, Distance Education Revision, Representative Assignments Revision, Textbooks Revision
- **Malamud, Monica**
  - **SPAN 220 - Spanish for Heritage Speakers I (4.00)** (Modified Course Proposal)  
Proposed Changes: Catalog Description Revision, Objectives Revision, Other: Resources needed. District-wide course number alignment, Student Learning Outcomes Revision, Textbooks Revision
  - **SPAN 230 - Spanish for Heritage Speakers II (4.00)** (Modified Course Proposal)  
Proposed Changes: Catalog Description Revision, Content Review Revision, Objectives Revision, Other: Resources needed, District-wide course number alignment, Student Learning Outcomes Revision, Textbooks Revision

### *Kinesiology, Athletics & Dance*

- **Gaspar, Erik**
  - **FITN 332.1 - Flexibility and Stretching I (1.00)** (Modified Course Proposal) Proposed Changes: Textbooks Revision
  - **FITN 332.2 - Flexibility and Stretching II (1.00)** (Modified Course Proposal) Proposed Changes: Content Review Revision, Other: Content Review Updated with Active 332.1, Textbooks Revision
- **Jimenez, Cindy**
  - **FITN 122 - Total Body Burn (1.00)** (Modified Course Proposal)  
Proposed Changes: Textbooks Revision
  - **FITN 235 - Boot Camp (1.00)** (Modified Course Proposal)  
Proposed Changes: Catalog Description Revision, Textbooks Revision
- **Miladinova, Ana**
  - **FITN 304.1 - Walking Fitness I (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Representative Assignments Revision, Textbooks Revision

- **FITN 304.2 - Walking Fitness II (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Representative Assignments Revision, Textbooks Revision
- **FITN 334.1 - Yoga I (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Textbooks Revision
- **FITN 334.2 - Yoga II (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Textbooks Revision
- **FITN 334.3 - Yoga III (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Textbooks Revision
- **FITN 334.4 - Yoga IV (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Textbooks Revision
- **FITN 335.1 - Pilates I (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Representative Assignments Revision, Textbooks Revision
- **FITN 335.2 - Pilates II (1.00)** (Modified Course Proposal)  
Proposed Changes: Distance Education Revision, Representative Assignments Revision, Textbooks Revision
- **FITN 335.3 - Pilates III (1.00)** (Modified Course Proposal)  
Proposed Changes: Representative Assignments Revision, Textbooks Revision
- **FITN 335.4 - Pilates IV (1.00)** (Modified Course Proposal)  
Proposed Changes: Textbooks Revision

**Motion** – to approve the consent agenda: M/S: Salumeh Eslamieh, Maureen Wiley

**Discussion**— none

**Abstentions** –none

**Approval** – approved unanimously

<i>Substantive Agenda</i>
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**1) Curriculum Items:**

*Business, Design & Workforce*

**Brower, Kristina**

- **ECE. 211 - Early Childhood Education Curriculum (3.00)** (Modified Course Proposal) Proposed Changes: Lecture Content Revision , Objectives Revision , Other: Representative Methods of Instruction, Added Crosslisted course

Jamie Hui and Sarita Santos were present to address committee questions/share information on the above course. Lisa Palmer shared that the reason this course was on the substantive agenda as

opposed to the consent was because it was added as a cross listed course. Jamie Hui was not aware that this was cross listed, and Sarita Santos shared that it appears a cross listed course was added in error after looking more closely at the course information, and requested to be moved to the next meeting. Frank looked at the documentation and noted that it appears the faculty member who updated the course may have incorrectly clicked an option in Curricunet and cross listed the course with itself, which highlights that it was an error. Other than this, minor updates were made to the course, which now needed to be approved as the course is on the substantive agenda for this meeting.

**Motion** – to approve the modifications to ECE 211, with the cross listing error removed from this course: M/S: Rod Andrade, Chialin Hsieh

**Discussion**--none

**Abstentions** –none

**Approval** – approved unanimously

2) **Information/Discussion/Reports/Approval Items**

a. **Chair’s Report**

Lisa shared that the district-wide course inactivation process will not be moving forward until the fall semester. Lisa noted that our campus was the only one which went through the course listings to establish which may be inactivated. After reviewing this list, Lisa and Frank realized that there were other discussions which needed to take place. For example, sometimes a course appears as though it is not essential, yet may be part of a program in a different division. Because this level of detail and impact needed to be looked at more closely, the inactivations could not take place. Cross campus discussions in the fall will need to take place before this occurs.

b. **Articulation Officer’s Report**

**Articulation Report      4/14/2023**  
**CSUGE/IGETC Approvals, Effective Fall ‘23**

<b>ENGL 100, ENGL 105, ENGL 110, ENGL 165</b>	<b>Re-approved for IGETC 1A or 1B; re-submitted due to change in word count.</b>
<b>AQUA 127.3/127.4 Swim Stroke Development III &amp; IV</b>	<b>Approved for CSUGE Area E</b>
<b>AQUA 133.1 Individual Swim Conditioning I</b>	<b>Approved for CSUGE Area E</b>
<b>VARS 160 Women’s Varsity Swimming</b>	<b>Approved for CSUGE Area E</b>
<b>MATH 145 Liberal Arts Mathematics</b>	<b>Approved for CSUGE B4 and IGETC 2A</b>
<b>BUS. 101 Human Relations in the Workplace</b>	<b>Maintains CSUGE Area D designation</b>
<b>ECE. 201 Child Development</b>	<b>Approved for CSUGE Area E (already approved for CSUGE Area D and IGETC Area 4</b>

c. Office of Instruction Report

- Vice President of Instruction (VPI)

- Election of 2023-25 Curriculum Chair

The Curriculum Committee received one application for 2023-2025 Curriculum Chair from Professor Lisa Palmer. Lisa left the room as the committee reviewed her application.

**Motion** – to elect Lisa Palmer as Curriculum Chair for 2023-2025. M/S: Gloria Darafshi, Frank Nguyen Le


**Discussion**— Gloria noted that this is a complex time with state legislation, trying to standardize items across the district, and the virtual transition of campus, and that having continuity of the chair will be helpful for the committee. She shared that Lisa has been wonderful and she is excited. Chialin noted that as Lisa’s application states, she has found her to be task oriented and very effective at working with small groups to complete necessary work. Chialin really appreciated Lisa’s communication and collaboration with the VPI Office.

**Abstentions** – none

**Approval** – approved unanimously

- Curriculum & Instructional Systems Specialist

- 2022-2023 2-year and 5-year cycle updates

		2022-2023 CURRICULUM REVIEW MATRIX ••• BY SUBJECT			
		Updated: 03/27/2022			
		*All 695 courses to be submitted by the Office of Instruction on behalf of the Curriculum Committee.			
CTE / NON CTE	Discipline	To Be Reviewed	Completed	In The Queue	UNSUBMITTED
CTE	ACTG	5	5		0
	ARCH	1	1		0
	BIOL	1		1	0
	BUS.	10	10		0
	CBOT	11	11		0
	CIS	13		9	4

	FSE.	13	1	12	0
	INTD	20	20		0
	MEDA	16	15	1	0
	MGMT	1	1	+	0
	RADT	20	20		0
<b>CTE Total</b>		<b>111</b>	<b>84</b>	<b>23</b>	<b>4</b>

<b>NON-CTE</b>	<b>ANY*</b>	<b>34</b>	<b>1</b>	<b>0</b>
	<b>FITN</b>	<b>34</b>	<b>34</b>	<b>0</b>
	<b>HIST</b>	<b>11</b>	<b>9</b>	<b>2</b>
	<b>MUS.</b>	<b>23</b>	<b>4</b>	<b>14</b>
	<b>SPAN</b>	<b>13</b>	<b>9</b>	<b>4</b>
<b>NON-CTE Total</b>		<b>115</b>	<b>22</b>	<b>55</b>
<b>Grand Total</b>		<b>226</b>	<b>106</b>	<b>78</b>

Frank noted that there are only 2 Curriculum Committee meetings for this semester. Frank thus shared a list of outstanding courses and where they are in the various approval queues.

Count of TYPE	Column Labels		Grand Total
Row Labels	Apr	May	Grand Total
Administrative Analyst, Post Tech. Review (Honors), Post-Tech. Review (Dist. Ed.)		14	14
Administrative Analyst, Post Tech. Review (Honors), Post-Tech. Review (Dist. Ed.), Post-Tech. Review(Articulation Officer), Post-Tech. Review(Curriculum	1		1
Curriculum Committee, Curriculum Committee Chair		18	18
Dean Review		1	1
Originator Changes		28	29
Technical Review Committee, Technical Review Committee Chair		9	60
Vice President of Instruction		2	2
<b>Grand Total</b>		<b>71</b>	<b>134</b>

**d. Distance Education (DE) Coordinator**

Nada shared that the course review process is going well, and the handout she created has been helpful as a resource for faculty. She has been communicating with faculty to ensure efficiency, and noted that the process is going smoothly.

**3) Division reports-**

- a.** Frank Announced to the committee that per President Lopez’s email this morning, Chialin Hsieh has been selected as the new permanent VPI, pending board approval. The group congratulated Chialin.
- b.** Salumeh Eslamieh and Maureen Wiley provided an update on a presentation from the Class Caps Working Group within Academic Senate. They noted that at this meeting, it was shared that curriculum will be impacted in order to create alignment across the district—faculty who want to adjust their class caps will submit their proposal, a subcommittee will review the proposals, and these will come through District Curriculum Committee as a modification to include a class cap adjustment, and finally through campus Curriculum Committees. Chialin asked when this will take effect, and Salumeh and Maureen stated that it is just in the discussion phase for now. They wanted to bring this up at this meeting as these changes will require a slight shift in work for the committee. Gloria asked if there was a difference between online and in person classes. Salumeh shared that this was not specifically discussed, but class caps were rather presented as a Teaching and Learning need. The group discussed having a formal rep from the workgroup come to speak to the Curriculum Committee to answer more specific questions the group may have.

**4) Adjournment**

**Motion** – to adjourn the meeting M/S: Frank Nguyen Le, Gloria Darafshi

**Discussion**— none

**Abstentions** – none

**Approval** – approved unanimously

Meeting adjourned at 10:22 am.